

## Minutes of the Parish Council Meeting held on Wednesday 30 September 2020 commencing at 7.30 pm (via Zoom)

Present:	Councillors:	A Poulter (Chairman), J Sanderson, K Weston, M Baker
	Clerk / RFO: County Councillor: District Councillor: Public:	

Agenda Item	Detail	Action
20 / 48	The Chairman welcomed everyone to the meeting.	
Welcome /	All members were present.	
Apologies for		
Absence /		
Introductions		
20 / 49	There were no declarations of interest.	
Declarations		
of Interest		
20 / 50 Police Report	The Police report had been circulated prior to the meeting. The report covered the period 29 July 2020 – 29 September 2020:	
	Anti-social behaviour – 8	
	Auto crime – 0	
	Burglary – 1	
	Criminal damage – 10	
	➢ Theft − 0	
	Violence against a person – 4	
	Other crimes including drugs – 2	
	It was noted that the Chair and Clerk had sought clarification	
	around the high numbers which were explained in an email.	
	Concern was expressed about the number of instances around the	
	park. It was suggested that the windmill may be an attraction as this was a shelter.	
20 / 51 Minutes	The minutes of the meeting held on Wednesday 29 July 2020 had been circulated prior to the meeting.	
	Resolved: That the minutes be agreed as an accurate record and be signed by the Chairman at a later date.	
20 / 52	VAS Signage / Speed Measure	
Matters	Two quotations had been received, one from SWARCO and TWM.	
Arising	It was noted that the preferred option would cost £3,650.00 per unit	
	which included the basic sign, fixing kit, installation and extended warranty (5 years). The RFO to email County Councillor Wilkinson	RFO

to ask for a donation out of the locality budget. The RFO to contact a neighbouring Parish Council to see if the more signs purchased the less cost they would be.	RFO
Proposed: To appoint SWARCO as the preferred contractor and to purchase two units for each end of the village at a cost of £3,650.00 per unit with the provision of turning them on the same point. It was agreed to add on the data retrieval option on one of the signs.	
<b>Meadowfields</b> The Chairman had contacted Linden Homes about the wild flower meadow. This had now been strimmed but not re-seeded.	
The hedge near St Helens was still an issue and not registered through the Land Registry. The planning officer had informed the Chairman that this would need to be amended as soon as possible. Linden Homes had been asked to re-register the land to include the hedge.	
There was currently no further news about the ownership of the land.	
<b>Litter-picking</b> A litter-pick had taken place the previous week. The litterpickers had been in the lay-by over the bridge. It was noted that this was Scruton Parish Council. Councillor Phillips agreed to discuss this with Environmental Health at Hambleton District Council.	Cllr. Phillips
<b>Playground</b> It was noted that the sanitisers had been damaged. Repairs to the fencing were required. It was suggested that a new fence be erected at the east side of the park. A parishioner had written to the Parish Council to ask for permission for a contractor to enter the play park to repair a fence. This had been agreed on the understanding that any damage to the field would be reinstated.	
It was noted that SGS had agreed to carry out repairs to play equipment should this be necessary. The Chairman had contacted Image about the issue of the roundabout and that the work should be undertaken under the warranty.	
Proposed: That a letter to be sent to Image to state that the Rospa report information should be addressed as soon as possible.	Clerk
Councillor Weston to ask for the spraying to be undertaken in the park and in the village.	Cllr. Weston
It was suggested that a track and trace QR code be placed at the park. It was felt that this was not necessary.	
Councillors Baker and Weston to deal with the correspondence received from Veolia asking for evidence that the play-park was being used.	Cllrs Baker / Weston

	<b>Community Resilience Plan</b> Work to the Community Resilience Plan was ongoing.	
	Website Content Accessibility Guidance The RFO had been working with Stuart Stephenson on the website compliance. This had been revamped and documents had been uploaded. There is still a little bit of work to do but the accessibility statement had now been placed on the website. There are some changes to the menus and the archive section. Further work on software to convert spreadsheets to PDF was being undertaken. Photographs of the play-park to be included on the website. Photographs of some Councillors / Clerk to be included. Thanks were expressed to Roger and Stuart for his work on this.	
	<b>Parish Council Vacancy</b> It was noted that the vacancy had been advertised by Hambleton District Council with a deadline for interested people of 20 October 2020.	
20 / 53 Public	There were no members of the public present at the meeting.	
Forum		
20 / 54	The RFO was invited to give an update on the current position	
Finance	regarding Parish finance:	
	Invoices ReceivedThe list of invoices received since the previous meeting were outlined and listed in the papers received. Concern was expressed about the responses from Council for the invoices. It was noted that all Councillors should reply to emails asking for approval of payments.Current Financial Position	
	Current A/C Balance £18,739.00	
	BMM A/C Balance £15,765.43	
	Petty Cash £49.16 Cheques etc. not yet presented -£345.60	
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	Less ring-fenced / CIL balance-£8,683.01Less COVID-19 Community Response balance- £146.00Nett "Working Balance" as at 23/7/2020-£7,149.18	
	Draft Provisional Budget / Precept Calculation 2021 / 22 (for comment / questions only) The draft provisional budget and precept calculation for 2021 / 22 had been circulated for consideration. Provision had been made for election costs and play park costs. The RFO queried the newsletter costs. It was noted that the reserves were being built up to a sensible level. Further work would be undertaken and the budget / precept calculation would be ready for the November meeting.	
	Approval of Annual Donations: Village Hall (£500) / St Helens Church (£250) The Parish Council was asked to approve the annual donations as	

	listed.	
	Proposed: Councillor Poulter. Seconded: Councillor Baker.	
	Veolia Funding	
	This had been discussed earlier in the meeting.	
	Business Account	
	It was noted that HSBC had written to the Parish Council regarding	
	a safeguarding review. Correspondence had been received earlier in the year which had been dealt with by the RFO. At this point it	
	was felt that the matter was closed. Further information had now	
	been requested. It now appears that the historic information would	
	need to be updated. The RFO would meet with the safeguarding	
	specialist in October. It was noted that the mandate could not be	
	updated due to the fact that the RFO had been taken off the	
	telephone banking. Further work would be undertaken.	
	Beechved	
	Resolved: (a) That the invoices be approved.	
	(a) That the involces be approved. (b) That the current budgetary position be accepted.	
	(c) That the draft provisional budget and precept calculation	
	for 2021 / 22 be noted.	
	(d) That the annual donations to the Village Hall and St Helens	
	Church be approved.	
20 / 55 Diamaina	The Clerk had circulated two planning applications prior to the	
Planning	meeting for consideration:	
	> 20/01928/RPN – Construction of proposed single storey rear	
	conservatory	
	> 20/00863/FUL – Mixed use proposal for part change of use of	
	former chapel to a dwelling and part retention of A1 retail space	
	– Granted	
	Deschard, That the planning explication he ensured	
	Resolved: That the planning application be approved.	
20 / 56	COVID-19 Volunteer Scheme	
Member	It was noted that the number of parishioners who may use the	
Reports	scheme could rise during the winter. It was felt that this should be	
	reinvigorated. Links to the Community Support Officers were included on the North Yorkshire website.	
	Halloween	Cllr.
	Councillor Weston suggested organising a Halloween event.	Weston
	Zoom Subscription	
	It was suggested that the Zoom subscription should be in the	DEC
	Parish Council's name rather than an individual Councillor.	RFO
20 / 57 Future	Wednesday 25 November 2020	
Meeting	Wednesday 27 January 2021	
Dates	Wednesday 31 March 2021	Parish
	Wednesday 26 May 2021	Council

All meetings to comme	ce at 7.30 pm.
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The meeting closed at 9.00 pm. Website: www.morton-on-swale-parish-council.co.uk Email: clerk@morton-on-swale-parish-council.co.uk